








Equality Impact Assessment (EIA) Reporting Form

For any advice, support or guidance about completing this form please contact the DiversityTeam@merseyfire.gov.uk or on 0151 296 4236

Section 1: EIA Details

1.1) Author	Matthews, Sharon
1.2) Responsible Officer	Matthews, Sharon  
1.3) Function	Legal, Democratic Services and Procurement 
1.4) Department	Procurement 
1.5) What is the status of this EIA? If "Revision" is selected, please ensure "1.7) Date of EIA" is revised and "1.5.1) Which sections have been revised?" is completed.	New 
1.6) Title of EIA	Procurement - Social Value Policy
1.7) Date of EIA	25/06/2015 
1.8) What does the EIA relate to?	Policy 
1.9) Title reference of SI/policy/report/event/project	Social Value Policy
1.10) SI Policy Number of SI/policy/report/event/project	TBA

Section 2: Initial Assessment

2.1) What are the legitimate aims or purposes of the SI/policy/report/event/project?

The policy aims to demonstrate how the Authority can and will use the procurement processes to improve economic, social and environmental well being. It states how these considerations can be taken into account within a procurement and explains what actions the Authority will take in regard to increasing social value through its actions. It encourages suppliers to adopt similar aims and objectives.

2.2) Who will be affected?

Other

Existing and potential suppliers
Voluntary and community sector

2.3) Which of the protected groups below does this impact on for an initial assessment?

Protected Characteristics	Positive Impact	Negative Impact	Neutral
Age	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sex	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Race	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disability	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Religion & Belief	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender Reassignment	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marriage & Civil Partnership	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pregnancy and Maternity	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sexual Orientation	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Socio-Economic Disadvantage	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4) Has there been any positive or negative impact identified as part of the Initial Assessment for this SI/Policy/report/event/project? Yes No

2.5) Please supply supporting comments as to why you feel there is no positive/negative impact caused as part of the Initial Assessment for this SI/Policy/report/event/project?

Section 3: Monitoring

Summarise the findings of any monitoring data you have considered regarding this SI/policy/report/event/project. This could include data which shows whether it is having the desired outcomes and also its impact on members of different equality groups.

3.1) What monitoring data have you considered?

None


3.2) What did it show in relation to Equality Impacts?

N/A

3.3) What future monitoring of effects/outcomes will be recorded?

The Authority will monitor it's supply chain - noting use of SME's, geographical location of suppliers

3.4) Supporting Document

 [Click here to attach a file](#)

Section 4: Research

Summarise the findings of any research you have considered regarding this SI/policy/report/event/project. This could include quantitative data and qualitative information; anything you have obtained from other sources e.g. CFA/CLG guidance, other FRSs, etc.

4.1) What research have you considered?

Sustainable Procurement Taskforce documentation
GMCA Social Value Policy
Defra guidance - the Flexible Framework
Buying Better Outcomes - - EHRC


4.2) What did it show in relation to Equality Impact?

All documents highlighted the positive impact effective, open, transparent and fair procurement processes can have on the local area and people.

4.3) What did the exercise tell in relation to Equality Impact?

The exercise demonstrated the actions procurement can take to improve outcomes in respect of equality and diversity in the local community and supply chain.

4.4) Supporting Document

 [Click here to attach a file](#)

Section 5: Consultation

Summarise the opinions of any consultation. Who was consulted and how? (This should include reference to people and organisations identified in 3.2). Outline any plans to inform consultees of the results of the consultation.

5.1) What Consultation have you undertaken to help identify any further equality issues?

None


5.2) What did it say?

N/A

5.3) Which Groups/persons?

N/A

5.4) Supporting Document

 [Click here to attach a file](#)

Section 6: Conclusions

Taking into account the results of the monitoring, research and consultation, set out how the SI/policy/report/event/project could impact on people from the following protected groups? (Include positive and/or negative impacts)

(a) Age

The policy aims to promote engagement of all citizens regardless of age. The policy could specifically positively impact on younger people by the inclusion of appropriate social value measures in contracts - resulting in apprenticeships and training programmes for this group.

(b) Disability (including mental, physical and sensory conditions)

The policy aims to support the expansion of capacity in the voluntary and community sector via practical support. Procurement may use procurement regulations (PCR 2015) to contract directly with sheltered workshops and economic operators whose main aim is the social and professional integration of disabled or disadvantaged persons.

(c) Race (include: nationality, national or ethnic origin and/or colour)

The policy requires Suppliers to give appropriate consideration to this protected characteristic and to conform with legislation.

(d) Religion or Belief

The policy requires Suppliers to give appropriate consideration to this protected characteristic and to conform with legislation.

(e) Sex (include gender reassignment, marriage or civil partnership and pregnancy or maternity)

The policy requires Suppliers to give appropriate consideration to this protected characteristic and to conform with legislation.

(f) Sexual Orientation

The policy requires Suppliers to give appropriate consideration to this protected characteristic and to conform with legislation.

(g) Socio-economic disadvantage

The policy will enable procurement to consider the opportunities to 'add value' to the procurement (e.g. Use of apprenticeships or employment of long term unemployed) to positively impact socio-economic disadvantage in the community.

Section 7: Decisions

If the SI/policy/report/event/project will have a negative impact on members of one or more of the protected groups, explain how it will change or why it is to continue in the same way. If no changes are proposed, the SI/policy/report/event/project needs to be objectively justified as being an appropriate and necessary means of achieving the legitimate aim set out in 3.1

N/A

Section 8: Actions (Admin Use Only)

8.1) Actioned Required Yes No

8.2) Details of Action Required

8.3) DAG Consultation Required Yes No

8.4) Approved Yes No

8.5) Responsibility Of

Matthews, Sharon

8.6) Completed By

28/07/2015



8.7) Review Date

24/06/2016



Section 9: Equality & Diversity Sign Off (Admin Use Only)

9.1) Signed off by Wendy Kenyon

28/07/2015

